

**NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION REGULAR MEETING
Monday, June 21, 2021, 6:30PM, Secondary Media Center**

MINUTES

1. Call to Order: Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on June 21 at 6:32PM.

2. Roll Call:

Members present:

Terri Engel	In-person	Remote	Absent
JoAnn Maloney	In-person	Remote	Absent
Rich Mueller	In-person	Remote	Absent
Travis Routh	In-person	Remote	Absent
Dan Schmidt	In-person	Remote	Absent
Loren Schoenrock	In-person	Remote	Absent
Rick Schultz	In-person	Remote	Absent

3. Approve Agenda: Moved by Rich Mueller, seconded by Travis Routh to approve the agenda as presented.

Terri Engel—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

9. Consent Agenda

a. Board Meeting Minutes for May 17, 2021

b. Finance

1) Board Bills: \$584,903.91

2) Donations/Grants:

New Richland Area Foundation	Special Ed-EBD Room Supplies	\$2025
New Richland Area Foundation	Senior Class of 2021 Celebrations	\$500
New Richland Area Foundation	STEAM Program for 2021-22	\$2000
New Richland Area Foundation	Social/Mental Health Curriculum	\$950
New Richland Area Foundation	Fraction Tile Sets	\$450
New Richland Area Foundation	Literacy Lesson Set	\$1650
New Richland Area Foundation	Comm Ed Curriculum/Play Center Equipment	\$3025
	Total	\$10,600.00
	YTD Total	\$67,378.94

3) Bakery Bid for 2021-2022: A summary of the one bid we received is included in your Board Packet. I recommend you accept the bid from Pan O Gold Baking Company which meets our required guidelines. The rate across the board is an increase of less than 2.2% with a range from \$0.02-\$0.06 increase per unit. We have been with Pan O Gold Baking Company since September 2012.

4) Dairy Bid for 2021-2022: A summary of the two bids we received is included in your Board Packet. I recommend you accept the bid from Prairie Farms. The half pint increase averaged just over 1.46%. Prairie Farms (formally Dean Foods) prices are lower than Valley View Farms. We have been with Dean Foods since September 2014.

5) Lunch and Milk Prices for 2021-2022: Administration is recommending no increase in the student breakfast and lunch rates and no increase in milk rates for the 2021-2022 school year.

6) Minnesota Rural Education Association (MREA) Membership Renewal: The Base Fee is \$1,100.00 and the Legislative Fee is \$946.00 per year for a total of \$2,046.00. There is no change in Fees from last year's amount.

c. **Workforce**

1) **Resignations**

- a) **Claire Jensen--Preschool Teacher.** We thank Claire for her year of service to the District and wish her the best in the future.
- b) **Jessica Williams--Elementary Reading Interventionist and District Teaching and Learning Support Specialist.** We thank Jessica for her 6 years of service to the District and wish her the best in the future.
- c) **Amber Holdeman--Secondary Paraprofessional.** We thank Amber for her 3 years of service to the District and wish her the best in the future.
- d) **Luke Strina--6th Grade Teacher.** We thank Luke for his year of service to the District and wish him the best in the future.

2) **Employment**

- a) **Mary Carson—STEAM Teacher 2021-2022.** Mary will be at BA, \$42,141 pay scale (beginning teacher on the salary schedule). Adjustment will be made once the EM contract for 2021-2023 is settled.
- b) **Ashley Hoefker—Chemistry & Physics Science Teacher 2021-2022.** Ashley will be at BA, \$42,141 pay scale (beginning teacher on the salary schedule). Adjustment will be made once the EM contract for 2021-2023 is settled.
- c) **Linda Bergstrom--LPN 2021-2022.** Linda will be at \$22.30 per hour for the 2021-2022 school year.
- d) **Amy Jensen - Kindergarten Teacher 2021-2022.** Amy will be at BA, \$42,141 pay scale (beginning teacher on the salary schedule). Adjustment will be made once the EM contract for 2021-2023 is settled.
- e) **Krista Reeder -- K-12 Music Teacher 2021-2022.** Krista will be at MA, \$59,822 pay scale. Adjustment will be made once the EM contract for 2021-2023 is settled.
- f) **Elizabeth Nelson--Community Education 3-4 Year Old Preschool Teacher.** Elizabeth will be at \$22.90 per hour for the 2021-2022 school year.
- g) **Grace Nelson--Community Education 3-4 Year Old Preschool Teacher.** Stacy will be at \$22.90 per hour for the 2021-2022 school year.
- h) **Stacy Webster--School Age Care Summer Lead.** Stacy will be at \$13.25 per hour. Hours/Days per week will vary, but not to exceed 25 hours per week.

These contracts are contingent on acquiring proper licensure, official transcripts and a successful background check.

3) **Reassignment**

- a) **Katie Knudson--Elementary Math Interventionist/On-line Teacher 2021-2022.** Katie currently serves as Kindergarten teacher. Katie applied internally for the Interventionist position when it became available.

- 4) **Minnesota Valley Education District (MVED) FY 2021-2022 POHI Service Agreement:** I will be recommending the Board approve the Minnesota Valley Education District (MVED) FY 2020-2021 PIOHD Service Agreement. The agreement is for a Teacher of Physically Impaired/Other Health Disabilities on an "as needed basis" for Behavioral Observation in person or through video conferencing, and for telephone conferencing with staff. The compensation will be \$43.60 (no increase from 2020-2021) with fringe of 15.99% an increase from last year's 15.78% of hourly wages (FICA & TRA) and travel will be reimbursed at the IRS rates. New this year is an Administrative/overhead fee that is 5% of the total bill.

- 5) **South Central Human Relations Center FY 2021-2022 Mental Health Services Agreement:** The total amount to be paid for such Purchased Services shall not exceed \$53,510.00 for a Family Service Coordinator providing 192 days of service (8 hour days).

- 6) **Certified Occupational Therapist Assistant (COTA) Agreement with Janesville-Waldorf-Pemberton (JWP) Public Schools:** The Board will be asked to renew the agreement with the JWP Public Schools for instruction staff sharing of the COTA for the 2021-2022 school year. The COTA's time would be split with 50% in our District and 50% in the JWP District. We will continue to pay the entire employment costs to include salary, benefits, travel, and other related program costs. The agreement calls for the JWP School District to reimburse the NRHEG School District an estimated amount of \$21,832.43. Subject to final salary and fringe contract settlements. The JWP Board of Education is planning to consider the approval of the agreement Monday night as well. The employment contract for the employee will be presented to the Board at the July Meeting once both school boards have approved the joint agreement.

d. **Student Achievement**

1) **Amended Graduating NRHEG Seniors June 6, 2021:** Addition of 4 students to the Graduating Seniors list for June 6, 2021 to a total of 68.

- e. **Designation of Identified Official with Authority (IOWA) for the Minnesota Department of Education (MDE) Education User Access Authorization System:** The Board is asked to renew the appointments of the Superintendent and Business Manager to serve as the IOWA that gives legal authority to authorize persons to access MDE secured websites for NRHEG Public Schools.
- f. **IEA Environmental, Health, and Safety Management Services FY2022-2024 (Workforce/Facilities):** The Board will be asked to consider renewing the District's partnership with IEA for the fiscal years of 2022, 2023, 2024. IEA provides environmental, health, and safety management services for the School District to assist in compliance with OSHA standards and regulations from the Minnesota Department of Health and other agencies. Costs for services for the three years are \$13,160, \$13,519, and \$13,890. Our cost for 2021 is \$12,887.
- g. **Statewide Enrollment Options:** Four (4) students moved to this district and are choosing to stay with their current district.

10. **Approve Consent Agenda Items:** Moved by Rich Mueller, seconded by Loren Schoenrock to approve the Consent Agenda Items as presented.

Terri Engel—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

11. **Recommended Actions**

a. **District Property, Liability, Auto, Workers Compensation Insurance Proposal:** Moved by Travis Routh, seconded by Dan Schmidt to approve the District Property, Liability, Auto, Workers Compensation Insurance Proposal for 7/1/2021 through 6/30/2022 as presented.

Terri Engel—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

b. **Southeast Service Cooperative Membership:** Moved by Terri Engel, seconded by JoAnn Maloney to approve the Southeast Service Cooperative Membership for the 2021-2022 school year at a cost of \$640 as presented.

Terri Engel—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

c. **Licensed School Nurse FTE Adjustment:** Moved by JoAnn Maloney, seconded by Travis Routh to approve the Ms. Petsinger's request to move from 1.0 FTE to 0.6 FTE serving as the District's Licensed School Nurse as presented.

Terri Engel—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

d. **Secondary School/District Office Electronic Sign Replacement:** Moved by Travis Routh, seconded by Dan Schmidt to approve M & M Signs proposal to replace the current Secondary School/District Office electronic sign at a cost estimated to be about \$25,000 as presented.

Terri Engel—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

e. **2021-2022 Staffing Plan Revision:** Moved by Terri Engel, seconded by Dan Schmidt to approve the revised 2021-2022 Staffing Plan as presented.

Terri Engel—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Dan Schmidt—aye, nye	Loren Schoenrock—aye, nye

Rick Schultz—aye, nye Motion carried 7-0.

- f. **2020-2021 Revised Budget:** Moved by Rich Mueller, seconded by Loren Schoenrock to approve the 2020-2021 Revised Budget with a projected revenue of \$11,549,167 and expenditures of \$11,265,629 as presented.

Terri Engel—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Dan Schmidt—aye, nye Loren Schoenrock—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

- g. **2021-2022 Proposed Budget:** Moved by JoAnn Maloney, seconded by Rich Mueller to approve the proposed 2021-2022 budget with a projected revenue of \$11,545,292 and projected expenditures of \$11,709,649 as presented.

Terri Engel—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Dan Schmidt—aye, nye Loren Schoenrock—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

- h. **Chromebook Purchase:** Moved by Loren Schoenrock, seconded by Travis Routh to approve the purchase of 240 Dell 3100 chromebooks for a total of \$68,640 that includes licenses as presented.

Terri Engel—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Dan Schmidt—aye, nye Loren Schoenrock—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

- i. **COVID-19 Safe Return to In-Person Learning Plan:** Moved by Rich Mueller, seconded by JoAnn Maloney to approve the COVID-19 Safe Return to In-Person Learning Plan as presented.

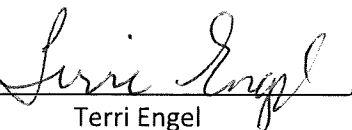
Terri Engel—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Dan Schmidt—aye, nye Loren Schoenrock—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

- j. **Closed Session for the purpose of discussing the purchase of property located at 615 N. Broadway, New Richland, MN, by the School District pursuant to Minnesota Statute, 13D.05, Subdivision 3(c).** Moved by Terri Engel, seconded by Travis Routh to go into Closed Session for the purpose of discussing the purchase of property located at 615 N. Broadway, New Richland, MN, by the School District pursuant to Minnesota Statute, 13D.05, Subdivision 3(c).

Terri Engel—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Dan Schmidt—aye, nye Loren Schoenrock—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

13. **Adjournment:** Moved by JoAnn Maloney, seconded by Rich Mueller to adjourn the meeting.

Terri Engel—aye, nye JoAnn Maloney—aye, nye Rich Mueller—aye, nye
Travis Routh—aye, nye Dan Schmidt—aye, nye Loren Schoenrock—aye, nye
Rick Schultz—aye, nye Motion carried 7-0.

Submitted by  Clerk
Terri Engel